

How to Transfer TouchChat Files to Chat Editor Using Dropbox

Introduction

This tutorial will show you how to transfer student vocabulary files from TouchChat directly to Chat Editor using Dropbox.

Learning Objectives

Completion of this tutorial will give you experience with:

- How to transfer files from TouchChat.
- How to use Dropbox to upload files.
- How to upload files from Dropbox to your PC.
- How to upload files from your PC directly to Chat Editor.

This tutorial assumes that you have

- an iPad with TouchChat installed, a NovaChat or Lamp Words for Life.
- the most recent version of Chat Editor installed.
- a Dropbox account.
- a PC computer with internet access.

Case Study

Lisa is a grade 5 student that just received her iPad from SET-BC. Lisa's team and classroom teacher are very supportive of her using TouchChat and Lisa is developing more independence using her iPad for everyday communication. Lisa is also very attached to her iPad. You are the resource teacher that needs to help her add some new vocabulary and customize a few pages with input and feedback from the teacher and EA. You prefer not to take away the device from Lisa for a long period of time as that will leave her without a communication tool. While Lisa is in gym class, you take the iPad and quickly use Dropbox to transfer her communication file to your PC laptop, where you can back it up on Chat Editor and do your custom edit there without Lisa even noticing her iPad is gone. You know the transfer of the vocabulary file from the iPad to your computer will only take a minute.

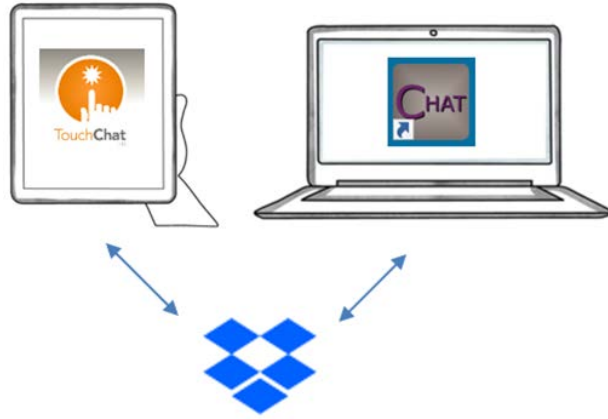
How to Transfer TouchChat Files Using Dropbox

1

To get ready for file transfer, you will need the following:

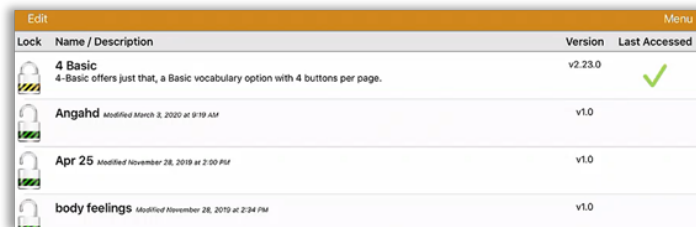
- an iPad with the TouchChat app
- a DropBox account
- a PC computer with Chat Editor loaded

To sign up for a free **DropBox account**, go to www.dropbox.com/basic.



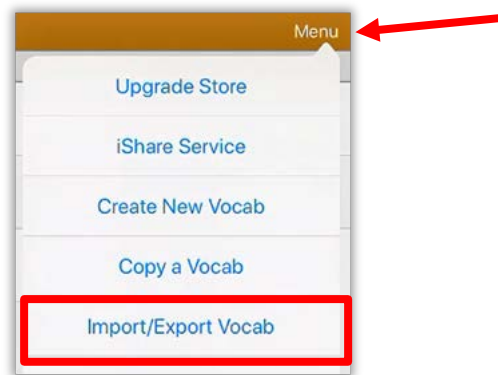
2



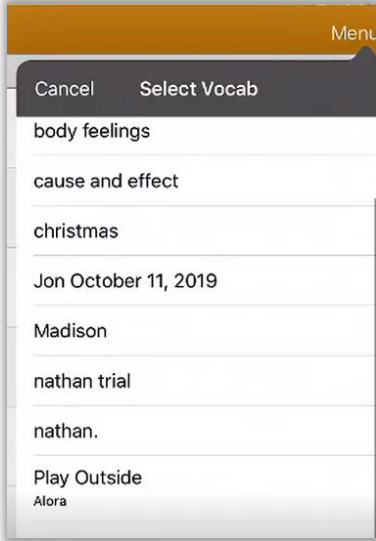
On the iPad, go to the TouchChat **main library** page.

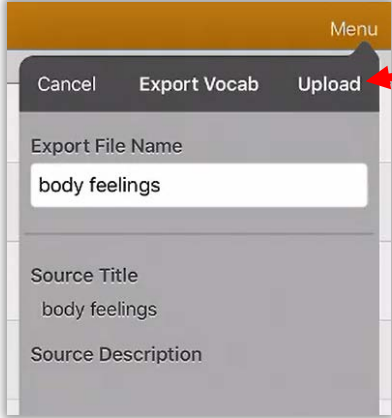
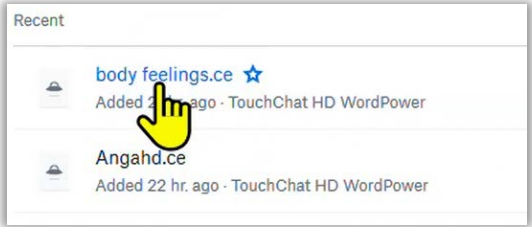
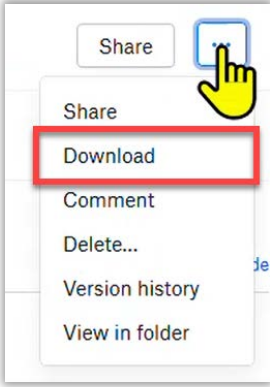
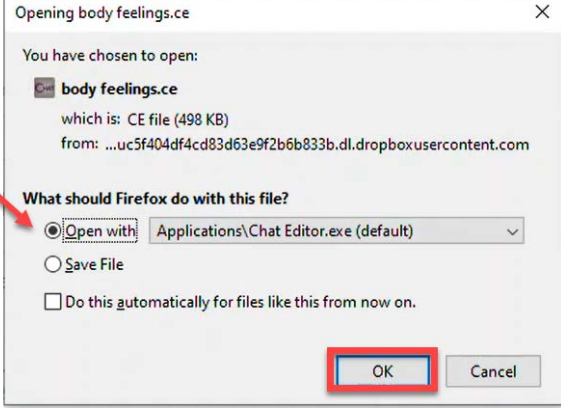


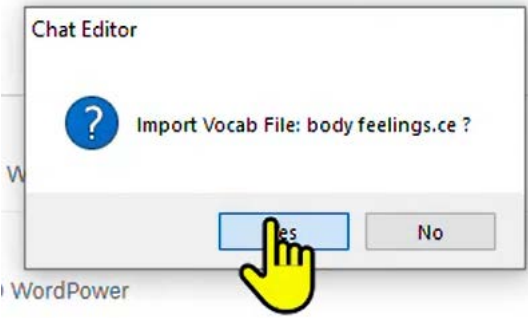
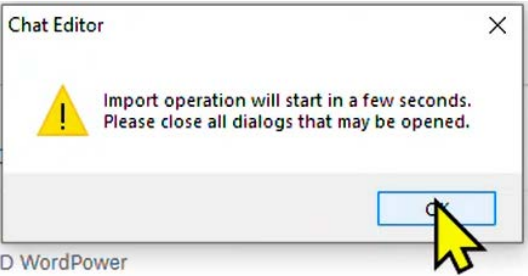
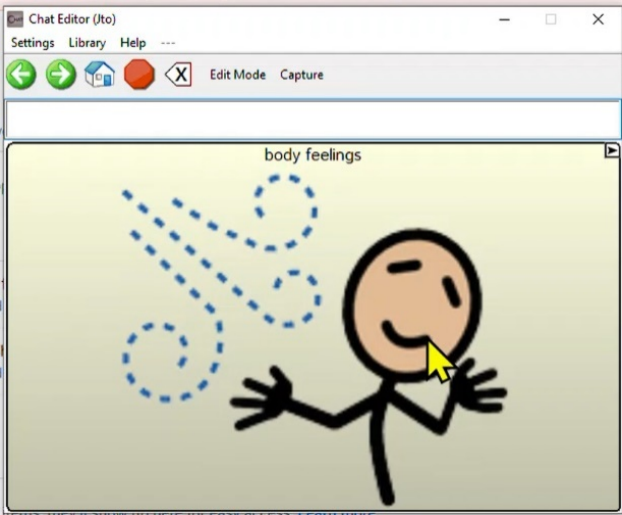
3

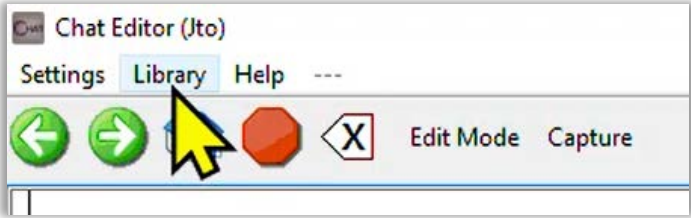
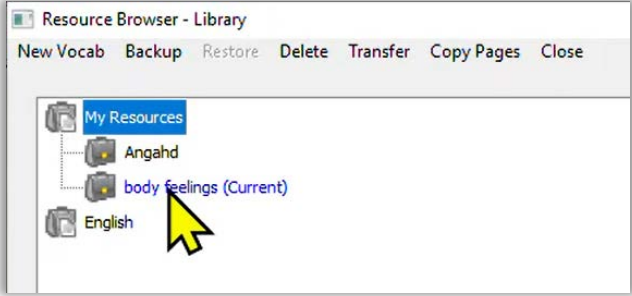
Tap on **Menu**, and then **Import/Export Vocab**.



<p>4</p>	<p>Select DropBox.</p>	 <p>A screenshot of a mobile application menu. The menu is titled 'Menu' and contains four options: 'Import from iTunes', 'Export to iTunes', 'DropBox', and 'Export and Share'. The 'DropBox' option is highlighted with a red rectangular box.</p>
<p>5</p>	<p>Select Export to DropBox.</p>	 <p>A screenshot of a mobile application menu. The menu is titled 'Menu' and contains three options: 'Import from DropBox', 'Export to DropBox', and 'Sign Out from Dropbox'. The 'Export to DropBox' option is highlighted with a red rectangular box.</p>
<p>6</p>	<p>Tap on the vocabulary file you would like to export to Chat Editor.</p>	 <p>A screenshot of a mobile application screen titled 'Select Vocab'. It shows a list of vocabulary items: 'body feelings', 'cause and effect', 'christmas', 'Jon October 11, 2019', 'Madison', 'nathan trial', 'nathan.', and 'Play Outside Alora'. The list is scrollable and has a dark header with 'Cancel' and 'Select Vocab' options.</p>

<p>7</p>	<p>Then, tap on Upload.</p> <p>Uploading may take a few moments.</p>	 <p>A screenshot of a mobile application menu. The menu is titled 'Menu' and has three options: 'Cancel', 'Export Vocab', and 'Upload'. A red arrow points to the 'Upload' option. Below the menu, there are fields for 'Export File Name' (containing 'body feelings'), 'Source Title' (containing 'body feelings'), and 'Source Description'.</p>
<p>8</p>	<p>Open DropBox on your PC.</p> <p>You should be able to locate the uploaded file under the “Recent” section.</p>	 <p>A screenshot of a 'Recent' file list. The list shows two files: 'body feelings.ce' (Added 2 hr. ago - TouchChat HD WordPower) and 'Angahd.ce' (Added 22 hr. ago - TouchChat HD WordPower). A yellow hand icon points to the 'body feelings.ce' file.</p>
<p>9</p>	<p>Click on the ellipsis icon, and then click Download.</p>	 <p>A screenshot of a context menu. The menu has several options: 'Share', 'Download', 'Comment', 'Delete...', 'Version history', and 'View in folder'. A yellow hand icon points to the 'Share' button, and a red box highlights the 'Download' option.</p>
<p>10</p>	<p>A pop-up window will prompt you to open or save the file.</p> <p>Select Open with Chat Editor and click OK.</p>	 <p>A screenshot of a Firefox file opening dialog. The dialog is titled 'Opening body feelings.ce'. It shows the file name 'body feelings.ce' and its size '498 KB'. Below this, it asks 'What should Firefox do with this file?'. There are three options: 'Open with' (selected), 'Save File', and 'Do this automatically for files like this from now on.'. The 'Open with' option is set to 'Applications\Chat Editor.exe (default)'. A red arrow points to the 'Open with' radio button, and a red box highlights the 'OK' button.</p>

<p>11</p>	<p>Click Yes to confirm on importing the vocabulary file.</p>	
<p>12</p>	<p>You will be prompted to “close all dialogs that may be opened.” Click OK to continue.</p>	
<p>13</p>	<p>Once loading is complete, the vocabulary page will be opened automatically.</p>	

<p>14</p>	<p>Conversely, to open a vocabulary page saved on Chat Editor, select Library.</p>	 A screenshot of the Chat Editor (Jto) application's menu bar. The 'Library' menu item is highlighted with a yellow mouse cursor. Other menu items include 'Settings', 'Help', and a separator '---'. Below the menu bar are several icons: a green left arrow, a green right arrow, a red octagon, and a white 'X' in a square. To the right of these icons are the labels 'Edit Mode' and 'Capture'.
<p>15</p>	<p>Select My Resources. You should be able to locate your files here.</p>	 A screenshot of the Resource Browser - Library window. The 'My Resources' folder is selected and highlighted in blue. Below it are three sub-items: 'Angahd', 'body feelings (Current)', and 'English'. A yellow mouse cursor is pointing at the 'body feelings (Current)' item. The window has a menu bar with options: 'New Vocab', 'Backup', 'Restore', 'Delete', 'Transfer', 'Copy Pages', and 'Close'.